

Northern Research Days 2023

Guidelines

Published: January 30, 2023

Updated: February 24, 2023

PARTICIPATION

The deadline to submit abstracts is Thursday, March 2nd, 11:59 PM ~~Monday, February 27th 23:59~~.

We will accept abstracts on a rolling basis and confirm presentations upon acceptance by email.

Approximately two weeks before the conference, we will circulate the abstract conference book, including notification of your presentation time.

The conference abstract book will also be posted on the Northern Students' Association website.

Northern Research Days will be hosted in person at the University of Alberta and Yukon University and broadcast online (zoom webinar).

If you wish to participate in NRD but cannot attend in person, please complete the abstract submission form and contact csanorth@ualberta.ca directly so we can accommodate a remote presentation.

Please review the following guidelines before submitting to this form:

(1) Northern Research Days represent a stress-free forum for students to exchange ideas and gain practical experience presenting to an interdisciplinary audience. Our mission is to bring students from diverse disciplines and backgrounds to stimulate conversation and connect to a new network of peers. We hope to encourage discussion and work together to think about the complex issues facing the North. We advocate for equity, diversity, and inclusion in research and have zero tolerance for bullying, harassment, or discrimination.

(2) Participation in Northern Research Days is open to undergraduate and graduate students enrolled in a program at the University of Alberta and Yukon University. We will accept presentations from external institutions in Canada on a first-come first-serve basis pending schedule availability.



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(3) We accept abstracts for talks, posters, and artwork covering topics about the Northern, Boreal, Circumpolar, and Antarctic Regions of the world. Please email csanorth@ualberta.ca if you have questions.

(4) We support multiple forms of presentation, including conventional talks/posters, multi-media presentations, storytelling, and artwork. We are happy to coordinate with presenters to showcase research and artwork to our in-person and virtual audience.

PRESENTATIONS

We accept abstracts for research conducted in or about the North, Boreal, and Circumpolar Regions, including Antarctica.

For talks and posters, abstracts must contain a brief introduction to the study area, including study location(s), objective, methods, results (if applicable), and an impact statement. For research projects that are not focused on/based in Canada, please provide a brief statement on the importance of the project as it pertains to the advancement of Northern scholarship in Canada.

Students who are beginning their projects may include expected results in lieu of actual results. We encourage students early in their program to present project proposals!

For artwork and alternative forms of presentation, please provide a general description of the work that you wish to showcase/present at Northern Research Days in lieu of an abstract



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PRESENTER GUIDELINES

Talks

- Presented in person at the University of Alberta (Digital Scholarship Centre 2-20A) or Yukon University (Ayamdigut Campus).
- Talks will include a 12-minute presentation and up to 3 minutes for questions. Each presenter will not be allotted any more than 15 minutes. The transition between presenters will begin at minute 14. *Please practice your presentation to ensure you do not exceed the allotted time.*
- In-person presenters *must* arrive before the start of the session they are scheduled to present (i.e., if you present during the 11:00 - 12:00 presentation block on March 15 at 11:45 AM, you must arrive by 11:00).
- Presentations will be broadcast via Zoom webinar.
- Talks must be accompanied by PowerPoint (.pptx) or .pdf presentations.
 - Presentation requirements and [accessibility recommendations](#):
 - Use sufficient contrast for text and colour (i.e., black and white). Avoid the use of red and green for contrast.
 - Include visible slide numbers.
 - Use larger font size (18pt) and sans serif fonts.
 - If including figures to visualize data, accompany with text or visuals to point to areas the audience should focus attention.
 - If including tables, highlight columns and rows of interest.
 - Avoid including text or figures within the margins of the slides.
 - *Applicable to UANRA/NSTP award recipients*: Please acknowledge NSTP and/or UANRA funding in your talk or poster using logos available at this [Google Drive](#).
 - If providing a recorded presentation, please ensure the video recording of yourself presenting does not overlap with the text or visuals on your slide.
- Presentation files must be submitted to conference organizers by **Monday, March 13, 10:00 AM**. A google form will be circulated to conference participants one week prior to the deadline.



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Posters/Artwork

- Posters must be printed 36 x 48" (no smaller, no larger). We recommend [matte bond](#). *Do not laminate your poster so that it can be recycled.*
- Posters/Artwork will be on display throughout the conference. In-person presentation sessions will be hosted on one of the conference days at the University of Alberta (Digital Scholarship Centre 2-20A) or Yukon University (Ayamdigut Campus).
 - *Presenters must attend the scheduled exhibit/poster session.*
- Poster requirements and accessibility recommendations
 - Allow for a 2.54 cm border on all sides.
 - Paragraph/captions – 24 points (0.9 centimetres high) minimum
 - Headers – 36 points (1.2 centimetres high) minimum
 - Use a non-serif font.
 - Include the title at the top of your poster.
 - Include author names and highlight the presenting author.
 - Make sure all figures, diagrams, or charts can be read easily from 2 meters away.
 - Organize the poster to be clear, orderly, and self-explanatory.
 - Label elements as I, II, III and A, B, C
 - Avoid excess text.
 - *Applicable to UANRA/NSTP award recipients:* Please acknowledge NSTP and/or UANRA funding in your talk or poster using logos available at this [Google Drive](#).
- Presenters with printing covered by the Northern Students' Association will be asked to submit a .pdf of their poster by email to csanorth@ualberta.ca by **Friday, March 10, 10:00 AM**. Presenters will be contacted one week in advance.
- Presenters printing their posters themselves will be asked to drop off their posters before the conference **the week of March 13th**. Presenters will be contacted one week in advance with time and location details.



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PERSONAL INFORMATION/DATA COLLECTION/MEDIA

Your personal information will be handled according to the rules and guidelines in the Personal Information and Protection Act for use in the publication of the Northern Research Days 2023 conference abstract book.

Please find the full literature regarding PIPA [here](#).

Participants are required to review the following Consent for Collection of Information Under the Personal Information Protection Act (PIPA; 2003) Chapter P-6.5 Section 6 Division 2 (7):

- (1) Except where this Act provides otherwise, an organization shall not, with respect to personal information about an individual, (a) collect that information unless the individual consents to the collection of that information, (b) collect that information from a source other than the individual unless the individual consents to the collection of that information from the other source, (c) use that information unless the individual consents to the use of that information, or (d) disclose that information unless the individual consents to the disclosure of that information.
- (2) An organization shall not, as a condition of supplying a product or service, require an individual to consent to the collection, use or disclosure of personal information about an individual beyond what is necessary to provide the product or service.
- (3) An individual may give a consent subject to any reasonable terms, conditions or qualifications established, set, approved by or otherwise acceptable to the individual.

This information will not be disclosed except for the publication of the Abstract Book as a result of participating in Northern Research Days 2023

During Northern Research Days 2023 photos and/or videos will be taken for promotional purposes and shared via Northern Students' Association and UAlberta North social media and communication outlets.

